

## RECOMMENDATIONS FOR PEER REVIEW TRAINING

This document reproduces the experiences, reflections and recommendations coming from the Peer Review Pilots in Vocational and Educational Guidance for Adults that took place within the EuroPeerGuid project in 9 Guidance Centres from 3 European countries: Finland, Portugal and Slovenia.

### European Peer Training

If possible, offer European Peer Training: it helps to get a common understanding of Peer Review and it is also positive for networking purposes and for linking up with Peers from other Countries.

Also, it is important to make sure that the whole Peer training programme is delivered:

- if necessary include some time for the Facilitators' training ;
- Reserve more time for providing the full programme (3 to 4 days), especially to "beginners" ;
- Limit the number of participants;
- Set aside additional time if transnational exchange on different topics is asked for/by participants;
- If necessary provide two versions of the programme in the future: a full version which takes at least 3 to 4 days and an abbreviated version (for those who have prior knowledge) which lasts 2 days.

### National Peer Training

National Peer Training should be offered, if possible. The following topics should be covered:

- Introduction to Peer Review for "newcomers"
- Going through the process step---by---step
- Preparing the Peer Review including the formulation of interview questions.

The use of practical examples from previous Peer Reviews (“case studies”) can be recommended, as appropriate. But make sure that copy/pasting from these examples does not interfere with the tailoring of the preparation of the specific Peer Review.

### **Preparatory meeting for international Peers**

There should be some preparation for the transnational Peers offered, either at the eve of the Peer Visit or in a separate Meeting. Preferably also national Peers can (at least partly) attend. The meeting should help Peers understand the specifics of Guidance in the particular country and in the guidance centres reviewed. Peers also have the possibility to clarify open questions during this meeting.

Content of the meeting:

- Presentation of educational system and of role of guidance
- Presentation of organization of guidance in the respective country in general (institutional framework etc.)
- Presentation of guidance centres which will be reviewed
- Possibility for Peers to ask questions.

### **Training of Facilitators**

It is important to also offer training for facilitators, at least on national level and to include practical examples to prepare the self-report.

### **Other preparatory meetings**

Include a meeting for international Peer(s), if possible (see also above Example of organizational solutions for the preparatory meeting of Peers)

### **Peer Training and preparatory meetings in general**

Include practical examples/exercises for preparation of Peers for assessment of self-reports and how to use the different tools during the Peer Visit and after.